

Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday June 4, 2025

6:30pm

Work Study Session

1. Officials Reports
2. Discussion of Agenda Items

7:00 pm

Regular Meeting

Pledge of Allegiance

Roll Call:

Araj, Ayres-Reiss, Gawlik, George, Graziani, Kuspa, Rauch

Minutes:

1. Work Study Meeting Minutes dated May 21, 2025
2. Regular City Council Meeting Minutes dated May 21, 2025

Scheduled Persons in the Audience:

Consideration of Bids:

Scheduled Hearings:

Communications "A"

1. Letter from Mayor; Re: Approve Extension of Ameripro EMS ALS Service Agreement
2. Letter from Mayor; Re: Approve Extension of Emergency Notification System **(Waiver of Bid)**
3. Letter from Mayor; Re: Approve Purchase of Simunition Safety Training Equipment **(Waiver of Bid)**

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Communications "B" – (Receive and File):

Ordinances:

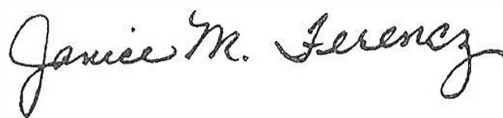
Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1522 \$1,281,400.98

Adjournment:



Janice M. Ferencz, City Clerk

City Council

Work Study Session

May 21, 2025

An Informal Meeting of the Council of the City of Southgate was held on May 21, 2025 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

Present: Victoria Araj, Priscilla Ayres-Reiss, Edward Gawlik, Jr., Karen George, Christian Graziani, Zoey Kuspa, Phil Rauch

Also Present: Mayor Joseph G. Kuspa, City Attorney Edward Zelenak, City Administrator Dan Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Hennessey, Police Chief Mark Mydlarz, Fire Chief Justin Graves, DPS Director Kevin Anderson, Recreation Director Julie Goddard, Building Director Tim Leach

Discussed the following agenda items:

- Adopt 2025/2026 Budget & Millage Rates
- Approve 2025 Poverty Exemption Guidelines and Application
- Approve 2025-2026 SWDD User Charges
- Approve 2025/2026 Water & Sewer Rates
- Approve Appointments to Library Commission
- Approve Appointments to EDC and Brownfield Redevelopment Corp.
- Approve Amendment to MI-MABAS Inter-local Agreement
- 2nd Reading of Amendment to City Code Chapter 620 Drugs

This meeting ended at 6:42 p.m.

City of Southgate

Regular City Council Meeting

May 21, 2025

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, May 21, 2025 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

This meeting began with the Pledge of Allegiance.

Present: Victoria Araj, Priscilla Ayres-Reiss, Edward Gawlik, Jr., Karen George, Christian Graziani, Zoey Kuspa, Phil Rauch

Also Present: Mayor Joseph G. Kuspa, City Attorney Edward Zelenak, City Administrator Dan Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Hennessey, Police Chief Mark Mydlarz, Fire Chief Justin Graves, DPS Director Kevin Anderson, Recreation Director Julie Goddard, Building Director Tim Leach

Minutes:

Moved by Rauch, supported George, RESOLVED, that the minutes of the City Council Work Study Session dated May 7, 2025 be approved as presented. Carried unanimously.

Moved by Ayres-Reiss, supported by Araj, RESOLVED, that the minutes of the Regular City Council Meeting dated May 7, 2025 be approved as presented. Carried unanimously.

Moved by Ayres-Reiss, supported by Rauch, RESOLVED, that the minutes of the Public Hearing Rate Increase Meeting dated May 7, 2025 be approved as presented. Carried unanimously.

Moved by Rauch, supported by George, RESOLVED, that the minutes of the Public Hearing Millage Rates Meeting dated May 7, 2025 be approved as presented. Carried unanimously.

Moved by Araj, supported by Gawlik, RESOLVED, that the minutes of the Public Hearing SWDD Meeting dated May 7, 2025 be approved as presented. Carried unanimously.

Communications "A":

1. Memo from ACA/Finance Dir.; Re: Approval 2025/2026 Budget & Millage Rates moved by Rauch, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council adopt the Fiscal Year 2025/26 proposed operating budget and proposed millage rates as presented, and authorize the 1% administration fee for all taxes to be levied and collected during the fiscal year commencing July 1, 2025 through June 30, 2026. Motion carried unanimously.
2. Memo from ACA/Finance Dir.; Re: 2025 Poverty Exemption Guidelines and Application moved by George, supported by Gawlik, RESOLVED THAT the Southgate City Council approve the Revised 2025 Poverty Exemption Guidelines and Application, based on guidance from the Michigan State Tax Commission. Motion carried unanimously.
3. Memo from ACA/Finance Dir.; Re: 2025-2026 SWDD User Charges moved by George, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council approve the 2025/26 fiscal year apportionment of costs related to the operations, maintenance, and replacement of facilities constructed by the Southgate-Wyandotte Relief Drain Drainage District, in the amount of \$1,575,810.00. Motion carried unanimously.
4. Memo from ACA/Finance Dir.; Re: 2025/2026 Water & Sewer Rates moved by Rauch, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council approve the 2025/26 proposed Water Rate at \$39.27, the proposed Sewer Rate at \$50.60, the proposed Capital Rate at \$9.45, and the Non-

Regular City Council Meeting May 21, 2025

Residential User Rate at \$1.53 per 1,000 cubic feet, with the rates effective July 1, 2025. Motion carried unanimously.

5. Letter from Mayor; Re: Appointments to Library Commission moved by Gawlik, supported by Araj, RESOLVED THAT the Southgate City Council approve the appointment of Elizabeth Altizer and Haley Zayac to the Library Commission for a term expiring April 2028. Motion carried unanimously.
6. Letter from Mayor; Re: Appointments to EDC and Brownfield Redevelopment Corp. moved by George, supported by Rauch, RESOLVED THAT the Southgate City Council approve the appointment of Tony DiCarlo to the Economic Development Corp. and the Brownfield Redevelopment Corp. for a term expiring June 2031. Motion carried unanimously.
7. Memo from Administrator; Re: Amendment to MI MABAS Inter-local Agreement moved by Araj, supported by Rauch, RESOLVED THAT the Southgate City Council authorize the Mayor to sign the 2016 amended Michigan Mutual Aid Box Alarm System (MI-MABAS). Motion carried unanimously.

Ordinances:

1. Memo from Administrator; Re: Second Reading of Amendment to City Code Chapter 620 Drugs Moved by Ayres-Reiss, supported by Gawlik, RESOLVED THAT the Southgate City Council hereby approves to amend City Code 620 Drugs. Motion carried unanimously.

Unscheduled Persons In Audience

1. Jim Austin, Commander of the American Legion, gave details on the upcoming Memorial Ceremony.

Claims and Accounts:

Moved by Rauch, supported by George, RESOLVED, that Claims and Accounts be paid as outlined on Warrant # 1521 for \$2,264,076.01. Motion carried unanimously.

Adjournment:

Moved by Ayres-Reiss, supported by Gawlik, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:13 P.M. Carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

May 29, 2025

To the Honorable
City Council
Southgate, Michigan 48195

Re: Approve Extension of Ameripro EMS ALS Service Agreement

Ladies and Gentlemen:

I have reviewed the above and concur with the Fire Chief's recommendation to approve the contract extension with Ameripro, Romulus, Michigan, for EMS ALS Services through June 30, 2027.

Your favorable consideration of this matter is appreciated.

Sincerely,


Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



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ED GAWLIK JR.

VICTORIA ARAJ

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director DWD

DATE: May 30, 2025

RE: Recommendation for Contract Extension – AmeriPro EMS ALS Service Agreement

I have reviewed the above with the Fire Chief and concur with his recommendation to approve a two-year contract extension with AmeriPro (Romulus MI) for EMS Advanced Life Support Services. This extension will run through June 30, 2027.

Proposed Motion

Approve a two-year contract extension with AmeriPro for EMS Advanced Life Support Services, for the period of July 1, 2025 through June 30, 2027, and to authorize the Mayor to sign the contract extension.



Southgate Fire Department

14730 Reaume Parkway
Southgate, Michigan 48195

(734) 258-3080 / FAX (734) 246-1352

Justin Graves, Fire Chief

(734) 258-3070

jgraves@southgatemi.gov



To: Honorable Mayor Kuspa

From: Fire Chief Justin Graves

Re: Recommendation

Date: 05/29/2025

Dear Mayor,

The Fire Department respectfully requests a two-year extension of the current contract between AmeriPro and the City of Southgate, which is set to expire on June 30, 2025.

AmeriPro, formerly known as Rapid Response, has been a trusted partner of the Fire Department since 2017, providing high-quality medical care and emergency transportation services to the residents and visitors of Southgate. They currently maintain two dedicated ambulances stationed within the city, ensuring prompt response times for emergency calls.

It is my professional recommendation, and in the best interest of both the Fire Department and the citizens of Southgate, that the City extend the contract with AmeriPro through June 30, 2027.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Justin Graves".

Justin Graves

Fire Chief

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

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ED GAWLIK JR.

VICTORIA ARAJ

May 29, 2025

To the Honorable
City Council
Southgate, Michigan 48195

Re: Approve Extension of Emergency Notification System **(Waiver of Bid)**

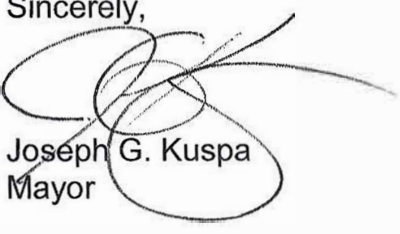
Ladies and Gentlemen:

I have reviewed the above and concur with the DPS Director's recommendation to waive the bid procedure and approve the Extension of the Emergency Notification System subscription with OnSolve, LLC, Atlanta, GA. The total amount for the subscription renewal ending June 30, 2026 is \$10,952.35.

Funds are available in the Water/Sewer Fund Budget.

Your favorable consideration of this matter is appreciated.

Sincerely,

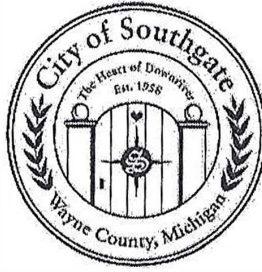

Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
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City of Southgate

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PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: May 28, 2025

RE: Recommendation to Approve Extension of Emergency Notification System
(WAIVER OF BID)

I have reviewed the above with the DPS Director and concur with his recommendation to waive the bidding process and approve the extension of the emergency notification system subscription with OnSolve, LLC (Atlanta GA) in the amount of \$10,952.35. This subscription is for a term of one year ending June 30, 2026.

Funds are available in the Water/Sewer Fund budget.

Proposed Motion

Waive the bidding process and approve the extension of the emergency notification system subscription with OnSolve, LLC for a one-year term of July 1, 2025 through June 30, 2026, in the amount of \$10,952.35.

From the Desk of:
Kevin Anderson
Director, D.P.S.
May 27, 2025

To: Dan Marsh
City Administrator

Re: Recommendation to Extend Current Contract for Emergency Notification System

It is my recommendation to extend our current agreement with OnSolve, LLC for an additional year at a cost of \$10,952.35. The city has been using OnSolve, LLC for our emergency notification system for the past 10 years. This system is used by the DPS, Police & Fire Departments to notify residents of water main breaks, snow plowing & other emergencies.

If you have any questions, please contact me.

KA/sb





OnSolve, LLC
P.O. Box 945672
Atlanta GA 30394-5672
United States
877-698-3262

Invoice
15341435

5/17/2025

Bill To

Southgate, City of, MI
14400 Dix-Toledo Rd
Southgate MI 48195
United States

Ship To

Southgate, City of, MI
14400 Dix-Toledo Rd
Southgate MI 48195
United States

PLEASE NOTE OUR NEW PAYMENT ADDRESS LISTED ON THE BOTTOM OF THIS INVOICE

Invoice Date	Terms	Due Date	Customer ID	PO #
5/17/2025	Net 30	7/1/2025	22817	

Item	Start Date	End Date	Quantity	Rate*	Amount
CodeRED Foreign Language Message Translation End User Southgate, City of, MI	7/1/2025	6/30/2026	3	126.08	\$378.24
CodeRED Standard Plus Package End User Southgate, City of, MI	7/1/2025	6/30/2026	1	10,574.11	\$10,574.11

Subtotal	\$10,952.35
Tax Total (%)	\$0.00
Total	\$10,952.35
Amount Paid/Credited	\$0.00
Amount Due (USD)	\$10,952.35

* The fees shown above have been rounded to two decimal places for display purposes. As many as ten decimal places may be present in the actual price. The total for this invoice was calculated using the actual price, rather than the rate displayed above, and is the true and correct total for this invoice.

Bank/Wire Information:

Wells Fargo Bank
Account Name: OnSolve, LLC
Routing: 063107513 (ACH) / 121000248 (Wires)
Account Number: 5231692129
SWIFT Code: WFBUIUS6S

Sales Rep: Nowell, Jaclyn

Please Remit Check Payment To:

OnSolve, LLC
P.O. Box 945672
Atlanta, GA 30394-5672

** Please Include Invoice# on Check

Tax ID: 45-3191493; Invoice#:15341435

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If you have any questions about this invoice, please message us through the portal or email: AR@OnSolve.com

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

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PHILLIP J. RAUCH

PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

May 29, 2025

To the Honorable
City Council
Southgate, Michigan 48195

Re: Approve Purchase of Simunition Safety Training Equipment (**Waiver of Bid**)

Ladies and Gentlemen:

I have reviewed the above and concur with the Director of Public Safety's recommendation to waive the bid procedure and approve the Purchase of Simunition Safety Training Equipment from CMP Distributors, Inc., Lansing, Michigan, in the amount of \$5,033.75.

Funds are available in the Federal Forfeiture Fund.

Your favorable consideration of this matter is appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

JGK/law

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



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PRISCILLA AYRES-REISS

ED GAWLIK JR.

VICTORIA ARAJ

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: May 29, 2025

RE: Recommendation to Waive Bid Process and Approve Purchase of Simunition Safety Training Equipment

I have reviewed the above item with the Director of Public Safety and concur with his recommendation to waive the bid process and approve the purchase of simunition safety training equipment from CMP Distributors, Inc. (Lansing MI) in the amount of \$5,033.75.

Federal forfeiture funds will be used for this purchase.

Proposed Motion

Waive the bid process and approve the purchase of simunition safety training equipment from CMP Distributors, Inc. in the amount of \$5,033.75.



SOUTHGATE POLICE DEPARTMENT MEMO

To: Honorable Mayor Kuspa

From: Joe Marsh, Director of Public Safety

Re: **Request to Purchase – Waiver of Bid CMP Distributors**

Date: May 29th, 2025

Dear Mayor Kuspa,

The police and fire departments have been continuously training on active shooter preparation both internally and in collaboration with the Southgate schools. We currently possess simunition firearms and some safety equipment which allow us to train in a more realistic environment for force on force trainings. Later this fall we are conducting an internal Active Shooter training session with the police department where we would like to use our simunition equipment. I am requesting to purchase safety protective equipment that the officers will utilize during this training. The safety equipment being requested consists of helmets, protective throat collars, and groin protectors. We originally purchased our simunition equipment from CMP Distributors and are requesting to purchase this additional safety equipment from them as well.

It is my recommendation that we purchase simunition safety training equipment from CMP Distributors, Inc., located at 16753 Industrial Parkway, Lansing, Michigan in the amount of \$5,033.75.

With your concurrence, I respectfully request this item be placed on the City Council's agenda for the meeting scheduled on June 4th, 2025. This equipment will be purchased with Federal Forfeiture funds.

Sincerely,

A handwritten signature in black ink, appearing to read "Joseph L. Marsh".

Joseph L. Marsh

Director of Public Safety

cc: City Administrator, Finance Director, Chief Mydlarz, Public Safety Commission (7),
file

CMP Distributors, Inc.
 16753 Industrial Parkway
 Lansing, MI 48906
 Phone # 517-721-0970
 Fax # 517-721-0974

Quote

Date	Quote #
5/27/2025	15947

Bill To Southgate Police Department*** 14710 Reaume Pkwy Southgate, MI 48195
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Ship To Southgate Police Department 14710 Reaume Parkway Southgate, MI 48195
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Sales Rep	Account #	Terms	Expiration Date	Shipping Terms
CMP	1533	Net 30	6/26/2025	Best Way

Description	Qty	Price	Total
Simunition 8972264 9004 FX Helmet Head Protector, Black	10	240.00	2,400.00T
Simunition 8971764 FX 9000 Protective Throat Collar One size fits all	10	60.00	600.00T
Simunition 8971770 FX 9000 Groin Protector-Male	10	68.00	680.00T
Simunition 8971771 FX 9000 Groin Protector-Female	5	59.00	295.00T
Canadian Goods Tariff Fee	1	993.75	993.75T
Shipping and Handling	1	65.00	65.00T

Shipping & Handling Terms: - Freight to be added at time of shipment - Ships UPS Ground	Sales Tax (0.0%) \$0.00 Total \$5,033.75
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This is a quotation on the goods named, subject to the conditions noted below:

1. Pricing is good for 30 days unless otherwise noted.
2. Please include the quote number on all correspondence to insure proper pricing when ordered.
3. To accept this quotation, please sign and return.

Customer Signature _____